



Common Council Meeting Minutes
Tuesday, August 16, 2022, at 6:30 p.m.
Chilton City Hall – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Ron Gruett, Peggy Loose, Kathy Schmitzer, Robbie Seipel, Rick Jaeckels, Jon Kragh, and Joe Schoenborn were present at roll call. Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, Police Chief Craig Plehn, DPW Chris Marx, and Attorney Gary Jahn. Also in attendance were Betty Schilling, Dan DeTroye, Rachael Siehs, Chris & Randy Bratz, Leon Church, Brittany Church, Lori & Jim Koller, and Ken & Nancy Mueller. Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Schoenborn seconded by Gruett and carried by unanimous voice vote to approve the Common Council Agenda for August 16, 2022, as presented.

REPORT OF OFFICERS:

Mayor – Tom Reinl –

- Mayor Reinl updated the council on old business that included a future clay pipe ordinance recodification. Current language in the code mimics state code, so the city will not need to make any revisions.
- All meetings on September 6, 2022, will be cancelled.
- Initial budgets have submitted, and the proposal is close to being balanced.

CITY ADMINISTRATOR - David DeTroye –

- Attended the League of Wisconsin Municipalities Management Academy in Ashwaubenon on August 2.
- Mayor Reinl and I are meeting with Habitat for Humanity tomorrow to discuss outreach initiatives. The date is set for Rock the Block 2023 in Chilton. May 11-13, 2023.
- Reminder – Kick off Meeting/Public Input Session tomorrow at 4pm in the community room for the lake management planning.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Phragmites control efforts underway. Calumet and Manitowoc County are part of the intensive management by the State of Wisconsin. Most of the City owned property has been treated for Phragmites.

- Street closures continue on Irish Road and parts of South Diane. Underground utility construction in that area continues, with more extensive excavations scheduled in the near future.
- Touch a Truck at the Chilton Public Library was well attended on 8/12/22. Glenny reported over 100 attendees at this year's event.
- State Water System Approval has been received for the Well #11 Rehabilitation work.

Chief of Police – Craig Plehn

- We issued our first ATV/UTV ticket this past week. The operator was given a warning for not having headlights on and non-registration of the vehicle but was given a ticket for a 4 yr. old without a helmet.
- We continually deal with the Thunderbird motel. A couple weeks ago we dealt with a drug overdose where two parties traveled here from Green Bay because they could get a cheap room. Luckily, we were able to get the individual breathing and then he was flighted to Appleton and then later check himself out of the hospital.
- The most recent incident occurred at the Thunderbird this past weekend. An individual called in to report a disturbance. Officer arrived and located an individual smoking marijuana, they dealt with that situation, then located an individual who was leaving the area. That individual was resistive and was uncooperative. That individual was arrested for resisting/obstructing an officer and bail jumping. The officers finally located the disturbance in a different room and made an arrest for domestic violence. The issues at the Thunderbird continue. The owners have been cited 3 times in the last 2 months for nuisance property.

Minutes: Motion by Gruett, seconded by Schmitzer and carried by unanimous voice vote to approve the minutes of the council meeting held on August 2, 2022.

Operator Licenses – Motion by Gruett seconded by Schmitzer and carried by unanimous voice vote to approve the operator's licenses for Efrain Flores Camarena and Jordyn Wiesner.

Payment of Bills: Motion by Jaeckels, seconded by Gruett to pay all bills.

Roll Call Vote: Gruett, Jaeckels, Loose, Seipel, Kragh and Schoenborn all cast Aye votes. Schmitzer abstained. 6 – 0 motion carried.

Audience Participation: None

New Business:

1. Final Plat Approval – Chillington Meadows – Mayor Reinl reviewed portions of the planning commission meeting minutes and the technical memorandum prepared by Ron Wolf of McMahon Engineering. Most of the design technicalities have already been worked through by both engineering firms, the city, and developer. The planning commission made the recommendation to include additional language in the developer's agreement for future storm water swales and yard drains at the cost of the developer if deemed necessary. They also approved the development without Friederich Lane as part of the plat as it was confusing for addressing and potentially Fire and EMS. DPW Marx addressed the final elevations of the plat with some of the homeowners in attendance. Since conception, stormwater and the potential of flooding has been a concern. The final plat revealed the storm water design was adequate for the development. Motion by Gruett, seconded by Schoenborn, and carried by unanimous voice vote to approve the final plat of Chillington Meadows for Sweetwood Builders LLC.
2. PUD Site Plan – 810 Memorial Drive – Administrator DeTroye reviewed the planning commission meeting minutes and the process that was utilized to review the PUD site plan submission for the proposed rental apartments in the former health center located at 810 Memorial Drive. The proposed development is being submitted by Lokre Company of Wausau and would be managed by Bantr rental agency. Mayor Reinl made mention of their other developments in Wausau and Neenah and felt the development would fit in the city of Chilton. Motion by Schmitzer, seconded by Jaeckels, and carried by unanimous voice vote to approve the PUD site plan for Lokre Company for the property located at 810 Memorial Drive.
3. Developer Agreement – Leon Church – Sweetwood Builders – Separate Handout – Administrator DeTroye read the entire agreement for the council and audience. In the agreement items had been identified for discussion. The council worked through each of the flagged items with the developer Leon Church who was present. Council member Jaeckels asked for assurance on the five-year payback by Church. Church has made the personal guarantee and is hoping the borrowed funds are returned to the

city faster. Attorney Jahn informed the council that the approval would need to be made contingent upon language changes in items 4 & 12 prior to signing. Motion by Gruett, seconded by Schoenborn to approve the developer's agreement with Leon Church – Sweetwood Builders contingent upon language changes to items #4 & #12 prior to signing. Roll Call Vote: Gruett, Jaeckels, Schmitzer, Loose, Seipel, Kragh and Schoenborn all cast Aye votes. 7 – 0 Motion Carried.

4. Class B Alcohol License – Herradura Mexican Restaurant & Cantina LLC – Motion by Loose, seconded by Gruett and carried by unanimous voice vote to approve the Class B Alcohol License for Herradura Mexican Restaurant & Cantina LLC. License is effective September 1, 2022 – June 30, 2023.
5. Temporary Class B License – Calumet County Agriculture Association – Sept 2 – 5 for the Calumet County Fair – Motion by Schmitzer, seconded by Schoenborn, and carried by unanimous voice vote to approve the Temporary Class B License for the Calumet County Agriculture Association for the Calumet County Fair September 2 -5 2022.
6. City Elevator Hydraulic Oil Change & Maintenance – Otis Elevator Company – This elevator maintenance should be performed every ten years. City records show the last time the hydraulic fluid was changed was 2008. Motion by Jaeckels, seconded by Schmitzer to approve the service and repair order from Otis Elevator in the amount of \$8,750.00 utilizing NLF Account # 51601-790. Roll Call Vote: Gruett, Jaeckels, Schmitzer, Loose, Seipel, Kragh and Schoenborn all cast Aye votes. 7 – 0 Motion Carried.
7. Special Event Application – Delightfully Calumet – Contingent upon certificate of liability report – Hobart Park – Administrator DeTroye informed the council that the delightfully Calumet Organization wants to start their marketing efforts, so they are looking for permission to retain Hobart Park prior to their insurance certificate being issued in November. Council member Loose asked about clarification on signage. Motion by Jaeckels, seconded by Schoenborn, and carried by unanimous voice vote to approve the special event permit for Delightfully Calumet for use of Hobart Park for the annual light show.
8. Annual Snow & Ice Policy Revisions – DPW Marx suggested a 20% price increase for snow removal fees to help offset rising costs. Members of the council suggested that DPW Marx add more to negate having to do price increases more frequently. Motion by Loose, seconded by Schoenborn to increase the snow removal fees from .50 cents per foot to .75 cents per foot and leave administrative and surcharge fees the same. Prior to a voice vote, council member Gruett asked if unpaid charges could be applied to the taxes of the property, which they can. Voice vote showed 7 in favor, 0 opposed. Motion Carried.
9. Well # 11 Expenditures – DPW Marx updated the council on the continuing efforts to refurbish well #11. Additional spinner and water quality tests have changed the recommended scope of services for the well. Partial abandonment of the well is not recommended, instead a recirculation line is to be added to help mix the water from all portions of the well. DPW Marx gave a break down of the existing approved costs and new costs (\$25,055.00) brought forward with this invoice. DPW Marx also informed the council that this investment on the well is the first in its' eight-year service to date. The total expenditure of \$46,930.00 is minimal as compared to the millions of dollars invested in a new well. Motion by Loose, seconded by Gruett to approve the additional \$25,055.00 in expenditures to Water Quality Investigations for service and repair work on well # 11. It is to be noted that the total of expenditures on this project totaled \$46,930.00. Roll Call Vote: Gruett, Jaeckels, Schmitzer, Loose, Seipel, Kragh and Schoenborn all cast Aye votes. 7 – 0 Motion Carried.

Report of Committees – Police & Fire Commission:

1. Amended Police & Fire Bylaws – Added language to ensure that the police and fire commission are not burdened by fictitious claims and charges of employees of the police and fire departments. The language holds any person accountable if they were to file fictitious claims. Motion by Jaeckels, seconded by Schmitzer, and carried by unanimous voice vote to approve the amended language to the police and fire commission bylaws.

Communication:

1. Housing Authority Agenda & Minutes were distributed.
2. Library Board Agenda & Minutes were distributed.

Adjournment: Motion by Jaeckels, seconded by Schmitzer to adjourn at 7:28 pm.

Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:

David DeTroye

City Administrator/Clerk/Treasurer